

WEST VIRGINIA STATE BOARD OF EXAMINERS
FOR LICENSED PRACTICAL NURSES

MINUTES

BOARD MEETING
FEBRUARY 15, 2024

PPTOPIC	DISCUSSION	DECISION
DATE	FEBRUARY 15, 2024	
MEMBERS & STAFF PRESENT	Gregory Chiartas Orpha Swiger Francine Kirby-Chittum Coralee Hatcher Lisa Shiltz Victoria Carter Jennifer Hubbard	
CALL TO ORDER	10:09 AM	Motion made to call to call to order by Gregory Chiartas. Approved by Coralee Hatcher and seconded by Orpha Swiger. Motion carried by all.
INTRODUCTION OF GUESTS	See attached Guest List	
REVIEW/APPROVAL PROPOSED AGENDA		Motion was made by Gregory Chiartas to accept the proposed agenda. Approved by Coralee Hatcher and seconded by Orpha Swiger. Motion carried by all.

<p>APPROVAL OF MEETING MINUTES – OCTOBER 19, 2023</p>		<p>Motion was made by Gregory Chiartas to accept the October 19, 2023, Minutes. Seconded by Approved by Coralee Hatcher and seconded by Orpha Swiger. Motion carried by all.</p>
<p>REPORT/DISCIPLINARY REVIEW COMMITTEE</p>	<p>See Attached List. Disciplinary Actions and Consent Agreement Summary of Cases since October 19, 2023. Verbal report of cases completed with the Disciplinary Review Committee.</p>	
<p>BUDGETARY INFORMATION</p>	<p>Expenditures – 2nd Quarter FY 2024</p> <p>Expenditures – 1st Quarter 2024</p> <p>The total expenditures for the second quarter of FY 2024 were \$142,117.09. The Account balance at the end of the second quarter was \$393,192.29.</p>	
<p>REPORT OF PURCHASE CARD EXPENDITURES</p>	<p>The Auditor’s Office requires as a part of its Purchase Card Policies and Procedures that a report of purchasing card expenditures must be provided to Board Members at regularly scheduled meetings. Copies of these</p>	

<p>NCLEX-PN – TESTING RESULTS – AS OF DECEMBER 31, 2023</p>	<p>reports for the months of October 2023 through January 2024 were submitted to the Board Members for their review.</p> <p>Budget for FY 2025 Staff is in discussion.</p> <p>Summary results for the quarter ending December 31, 2023, are listed. These indicate that the passing rate for West Virginia candidates for the quarter ending December 31, 2023, is 84.39%. Records reflect 410 West Virginia candidates with 346 passing. The National passing average for the quarter ending December 31, 2023 was 86.68%. Once again, the State is below the National Average. Also, provided is a listing of individual schools passing rates in WV. Staff will be happy to respond to any inquiry's members may have regarding this concern.</p>	
<p>NATIONAL COUNCIL OF STATE BOARDS OF NURSING (NCSBN)</p>	<p>Mid-Year Meeting is scheduled March 12-14, 2024, in Atlanta, GA. Attended by Jennifer Hubbard and Lisa Shiltz. Information is provided.</p> <p>2024 Scientific Symposium Conference, January 23-24, 2024, Scottsdale, AZ.</p>	


	<p>Attended by Lisa Shiltz. Information is provided. Workforce update. There is a big increase in the nursing shortage and trying to find ways to resource the nurses that we have in a way that total staffing standard ratios for RNs and NAs with an additional HPRD standard specific to LPNs levels out. ORBS – is currently working on the ability for android and Apple products to be able to be applied.</p>	
<p>NLC UPDATE</p>	<p>Currently 41 states have enacted the NLC and have implemented the compact. Currently 3 states have Legislation pending to implement the compact. The staff will be happy to respond to the impact the compact had made on the Board Staff.</p>	
<p>WVNA – POLICY SUMMIT LPN MEMBERS LEGISLATIVE UPDATE</p>	<p>Starting February 25, 2024, for 2 evenings Michelle Chapman and Lisa Shiltz will meet with the Legislators for updates and Michelle will speak. Updates will be provided at a later date.</p>	

<p>SCHOOLS OF PRACTICAL NURSING</p> <p>CABELL COUNTY CAREER AND TECHNICAL CENTER REQUEST TO START A NEW PROGRAM</p> <p>MINERAL COUNTY SCHOOL OF PRACTICAL NURSING</p>	<p>Cabell Career and Technical Center supplied a copy of the schools' initial application for a new program. The school was closed after their last class graduated in September 2023, due to noncompliance with series 10 Rules. The school has now requested to reopen under the direction of a new coordinator who assisted the last class in completion. The class was successful with a 100% pass rate, 9 out of 9.</p> <p>Mineral County School of Practical Nursing – The lab and program materials are very well organized. The students felt that the supplies within the school are nicer than some facilities where they do patient care. The students were very complimentary of the staff and their knowledge. The graduates are very successful in gaining employment prior to graduating. Students are very positive about their</p>	<p>Recommendation: That Cabell County Career and Technical Center be granted permission to plan for a new program and begin submission of those materials for Board review immediately. The materials must be submitted by May 2024, in order to be presented during the June 2024 Board meeting. Motion made to approve by Gregory Chiartas that Cabell County Career and Technical Center Be granted permission to plan for a new program and begin submission. Seconded by Orpha Swiger. All in favor.</p> <p>Recommendation: That the Mineral County School of Practical Nursing be granted Full State Accreditation for a period of three years ending November 2, 2026. Motion was made by Gregory Chiartas to grant continued Full Accreditation for the period of three years ending November 2, 2026. Approved by Francine Kirby-Chittum. Seconded by Coralee Hatcher. All in favor. Motion carried by all.</p>
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<p>JOHN D ROCKEFELLER IV CAREER CENTER SCHOOL OF PRACTICAL NURSING</p>	<p>experience at Mineral County LPN Program.</p> <p>John D Rockefeller IV Career Center School of Practical Nursing meets all standards with minimal recommendations. The program has strong administrative support. The students had very positive feedback regarding the program and faculty.</p>	<p>Recommendation: That John D Rockefeller IV Career Center School of Practical Nursing continued Full State Accreditation for a period of three years ending January 31, 2027. Motion was made by Gregory Chiartas that the John D Rockefeller IV Career Center School of Practical Nursing be granted continued Full State Accreditation for a period of three years ending January 31, 2027. Approved by Orpha Swiger. Seconded by Coralee Hatcher. All in favor. Motion carried by all.</p>
<p>RALPH R WILLIS CAREER AND TECHNICAL CENTER SCHOOL OF PRACTICAL NURSING</p>	<p>Ralph R Willis Career and Technical Center School of Practical Nursing has made exceptional changes since the last site visit. The lab has been updated along with all teaching materials. The NCLEX pass rate decreased last year with the implementation of the new exam. This could be due to the low total admitted. This year's class is 73% which is an increase. The students are very happy with the program and the faculty.</p>	<p>Recommendation: Ralph R Willis Career and Technical Center School of Practical Nursing continued Full State Accreditation for a period of three years ending February 1, 2027. Motion was made by Gregory Chiartas that the Ralph R Willis Career and Technical Center School of Practical Nursing be granted continued Full State Accreditation for a period of three years ending February 1, 2027. Approved by Francine Kirby-Chittum. Seconded by Orpha Swiger. All in favor. Motion carried by all.</p>

<p>ROANE JACKSON CAREER AND TECHNICAL CENTER</p>	<p>Roane Jackson Career and Technical Center has a all new facility with a strong coordinator. Will be ready for an Accreditation visit somewhere in October or November 2024.</p>	
<p>PREVIOUSLY APPROVED MEETING DATES</p>	<p>Thursday, June 13, 2024, at 10:00A.M. Thursday, October 24, 2024, at 10:00A.M. Thursday, February 13, 2025, at 10:00A.M.</p>	
<p>PROPOSED FUTURE MEETING DATE</p>	<p>Thursday, June 12, 2025, at 10:00A.M.</p>	<p>Approved by common consent.</p>
<p>MISCELLANEOUS</p>	<p>No Safety issues have been identified.</p>	
<p>ADJOURN REGULAR MEETING</p>	<p>Recessed regular meeting at 10:48A.M.</p>	<p>Motion made by Gregory Chiartas to approve. Seconded by Coralee Hatcher. Motion carried by all.</p>

APPROVED BY:



Gregory C. Martas, President

02/15/2024
Date

PREPARED BY:



Victoria L. Carter Adm. Services Assistant

02/15/2024
Date

WV LPN BOARD MEETING ATTENDANCE

DATE: FEBRUARY 15, 2024

TIME:

10:00 AM

LOCATION: 101 DEE DRIVE, SUITE 100, CHARLESTON WV

Name	Representing	E-Mail
Winnie Ellis	Dapha Swiger (Aunt)	
Heather Scarborough	Cabell County Schools	hscarber@k12.wv.us
Tara Stevens	Cabell Co Schools	Tara.Stevens@wvsc.org
Melissa D. Ad	Cabell County Schools	msk@k12.wv.us
Ashley Tomp	WVDE	atomps@k12.wv.us

Name	Representing	E-Mail

Name	Representing	E-Mail