

WEST VIRGINIA STATE BOARD OF EXAMINERS
FOR LICENSED PRACTICAL NURSES

MINUTES

BOARD MEETING
JUNE 15, 2023

PPTOPIC	DISCUSSION	DECISION
DATE	June 15, 2023	
MEMBERS & STAFF PRESENT	Coralee Hatcher Orpha Swiger Gregory Chiartas via phone Michelle Chapman Lisa Shiltz Victoria Carter Jennifer Hubbard	
CALL TO ORDER	10:06 AM	Called to order by Orpha Swiger. Approved by Coralee Hatcher. Motion carried by all.
INTRODUCTION OF GUESTS	See attached Guest List	
REVIEW/APPROVAL PROPOSED AGENDA		Motion was made by Coralee Hatcher to accept the proposed agenda. Seconded by Orpha Swiger. Motion carried.

<p>APPROVAL OF MEETING MINUTES – FEBRUARY 16, 2023</p>		<p>Motion was made by Orpha Swiger to accept the February 16, 2023, Minutes. Seconded by Coralee Hatcher. Motion carried.</p>
<p>REPORT/DISCIPLINARY REVIEW COMMITTEE</p>	<p>See Attached List. Disciplinary Actions and Consent Agreements from February 16, 2023, through June 15, 2023. Verbal report of cases completed with the Disciplinary Review Committee.</p>	
<p>BUDGETARY INFORMATION</p>	<p>Expenditures – The expenditures for the third quarter of FY 2023 were \$111,522.05. Total appropriations for FY 2023 were \$603,205.00. The account balance at the end of the third quarter was \$294,725.83.</p>	
<p>REPORT OF PURCHASE CARD EXPENDITURES</p>	<p>Per requirements of the Auditor’s Office copies of the Purchase card log for the months of February 2022 through June 2022. are provided to Board Members. Staff will be happy to respond to any inquiries members</p>	

<p>NCLEX-PN – TESTING RESULTS – AS OF JUNE 31, 2023</p>	<p>may have regarding these expenditures.</p> <p>Budget for FY 2025 Staff is in discussion.</p> <p>Summary results for the quarter ending June 30, 2023. Indicate that the passing rate for West Virginia candidates for the quarter ending June 30, 2023. 82.14%. Records reflect 28 West Virginia candidates with 23 passing. The National passing average for the quarter ending June 22, 2023, was 78.26%. The West Virginia LPN Board was above National average. The West Virginia LPN Board was above the national average. Staff will be happy to respond to any questions.</p>	
<p>NATIONAL COUNCIL STATE BOARD OF NURSING (NCSBN)</p>	<p>Discipline Case Management Conference May 23-24, 2023, Greenville, SC. Reimagining Discipline. Attended by Lisa Shiltz</p> <p>Mid-Year Meeting – August 14-18, 2023, Chicago, IL. The Board approves the attendance of those Board Members and staff who wish to attend the Annual Meeting. Michelle Chapman will attend virtual.</p>	<p>Recommendation made by Coralee Hatcher that Lisa Shiltz and Jennifer Hubbard to attend. Seconded by Orpha Swiger. Motion carried.</p>

	<p>Annual Meeting – Update provided at a later date.</p> <p>Nurse Regulatory Body Review. Lisa Shiltz took the NCLEX-PN next gen. It came out in April 2023. The National Council asked for volunteers, so Lisa was our volunteer. She took the test and critiqued the questions, to see if they could be answered by entry level nurses. Lisa found 6 questions out of the maximum number of questions given to be too difficult and then 2 questions she felt and made recommendations that they be reworded.</p>	
<p>eNLC RULES COMMITTEE UPDATED 05/03/2023</p>	<p>Two more states have joined the compact, Ohio, January 2023 and Washington State joined June 14, 2023, and went live July 24, 2023. See attached for more information.</p>	
<p>CLEAR NCIT SPECIALIZED AND BASIC TRAINING PROGRAM</p>	<p>Clear National Certified Investigator/Inspector Training (NCIT) The Specialized program Lisa Shiltz attended, and Jennifer Hubbard attended the Basic Training program. They</p>	

<p>SCHOOLS OF PRACTICAL NURSING</p>	<p>attended these training programs in Austin, TX from May 15, 2023, to May 18, 2023.</p> <p>New River Community and Technical College. Michelle Chapman, Lisa Shiltz and Ashley Torres, conducted the accreditation visit and recommended continued full state accreditation for a period of three years, ending October 31, 2025.</p>	<p>Motion for full continued accreditation was made by Coralee Hatcher and seconded by Orpha Swiger. All in favor. Motion carried.</p>
<p>FRED W EBERLE SCHOOL OF PRACTICAL NURSING</p>	<p>Fred W Eberle School of Practical Nursing. Michelle Chapman and Ashley Torres conducted the accreditation visit and recommended continued full state accreditation for a period of three years, ending April 13, 2026.</p>	<p>Motion for full continued accreditation was made by Coralee Hatcher. Seconded by Orpha Swiger. All in favor. Motion carried.</p>
<p>UNITED TECHNICAL CENTER SCHOOL OF PRACTICAL NURSING</p>	<p>United Technical Center School of Practical Nursing. Michelle Chapman, Lisa Shiltz and Ashley Torres conducted the accreditation visit and recommended continued full state accreditation for a period of three years, ending April 20, 2026,</p>	<p>Motion for full continued accreditation was made by Orpha Swiger. Seconded by Coralee Hatcher. Motion carried by all.</p>

<p>CABELL COUNTY CAREER AND TECHNICAL CENTER SCHOOL OF PRACTICAL NURSING</p>	<p>Cabell County Career and Technical Center School of Practical Nursing. Michelle Chapman and Ashley Torres went for a follow up visit. They had been on provisional for two years and hadn't complied with the guidance given by the Board.</p>	<p>Recommendation was made by Gregory Chiartas that the program be closed. Approved by Coralee Hatcher. Seconded by Orpha Swiger. Motion carried by all.</p>
<p>WOOD COUNTY SCHOOL OF PRACTICAL NURSING</p>	<p>Wood County School of Practical Nursing. Michelle Chapman, Lisa Shiltz and Ashley Torres conducted the accreditation visit and recommended continued full state accreditation for a period of three years, ending March 30, 2026.</p>	<p>Motion for full continued accreditation was made by Coralee Hatcher. Seconded by Orpha Swiger. Motion carried by all.</p>
<p>WEBSITE DESIGN</p>	<p>We have a prototype in the works for the Licensed Practical Nursing Board's new website. We are very excited about it.</p>	
<p>NEW COMPUTER AND WIRING IN THE OFFICE</p>	<p>The office has been working toward getting everything updated with new computers and wiring in the office.</p>	
<p>NEW PHONE SYSTEM</p>	<p>Along with the new computers and wiring, we the office also upgraded our phone system.</p>	

<p>OPERATION NIGHTINGALE</p>	<p>Operation Nightingale was the alleged scheme that involved the selling fraudulent or fake nursing degree diplomas and transcripts which were obtained from a accredited nursing schools to nursing candidates to qualify to sit for national nursing board exams. Once successful completion of the board exam, the nursing applicant became eligible to obtain a license in various states as a RN/LPN/VN. These schools are now closed.</p>	
<p>MISCELLANEOUS SAFETY COMMITTEE</p>	<p>No safety issues have been identified.</p>	
<p>PREVIOUSLY APPPROVED MEETING DATES</p>	<p>Thursday, October 19, 2023, at 10:00 Thursday, February 15, 2024, at 10:00 A.M.</p>	
<p>PROPOSED FUTURE MEETING DATE</p>	<p>Thursday, June 13, 2024, at 10:00 A.M. Thursday, October 24, 2024, at 10:00 A.M.</p>	

<p>ADJOURN REGULAR MEETING</p>	<p>Regular meeting recessed at 11:10A.M.</p>	<p>Motion by Coralee Hatcher to adjourn Regular meeting. Seconded by Orpha Swiger.</p>
<p>RECESS REGULAR MEETING (TO BE READ VERBATIM BY CHAIR)</p>	<p>Chapter 6 Article 9A Section 4(2)(B)(12) of the Code of West Virginia provides for Executive Sessions to be held by governmental agencies to discuss any matter which, by express provision of Federal Law or state statute or rule of court rendered confidential, or which is not considered to be a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of this code. Chapter 6 Article 9A Section 4(2)(A) of the Code of West Virginia provides for Executive Sessions to be held by governmental agencies to consider personnel matters. All motions arising from the discussion during the executive session shall be made and voted upon in a open meeting immediately following an executive session.</p>	
<p>EXECUTIVE SESSION – CLOSED TO PUBLIC</p>	<p>Executive Session called to order at 11:15 A.M.</p>	<p>Called to order by Coralee Hatcher. Seconded by Orpha Swiger. Motion carried.</p>

STAFF CONSIDERATIONS	<p>Evaluation of staff as conducted by the Executive Director, Michelle Chapman. Copies will be provided to members of the Board. Members are asked to discuss options regarding individual raises for the following employees: Michelle Chapman, Lisa Shiltz, Victoria Carter and Jennifer Hubbard. The Board granted pay raises for a 5% increase for all staff.</p>	<p>Motion Made by Coralee Hatcher to approve raises. Seconded by Orpha Swiger. Motion carried.</p>
ADJOURN EXECUTIVE SESSION	<p>Executive Session adjourned at 12:15 P.M</p>	<p>Motion made to adjourn by Coralee Hatcher. Motion Carried</p>

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APPROVED BY:



Gregory Oriartas, President

07/07/2023
Date

PREPARED BY:



Victoria L. Carter Adm. Services Assistant

07/07/2023
Date

WV LPN BOARD MEETING ATTENDANCE

DATE: JUNE 15, 2023

TIME: 10:00 AM

LOCATION: 101 DEE DRIVE, CHARLESTON WV

Name	Representing	E-Mail
Winnie Ellis	Orpha Swiger's niece	
Shana Turner	PCTC	
Megan Thompson	PCTC	
Lensey Williams	PCTC	
Ty Smith	PCTC	
Rachel Hanni	PCTC	
Lauren Miller	PCTC	
Comfort Agjiri	PCTC	
Abigail Edwards	PCTC	
Henson, Dylan	PCTC	
Ashley Torres	WINE	
Heather Thumm	PCTC	
Patricia McCoy	PCTC	
Sarah Kelly	B.V.C.T.C	

