

WEST VIRGINIA STATE BOARD OF EXAMINERS  
FOR LICENSED PRACTICAL NURSES

**MINUTES**  
FEBRUARY 13, 2025  
BOARD MEETING

J

PPTOPIC	DISCUSSION	DECISION
DATE	FEBRUARY 13, 2025	
MEMBERS & STAFF PRESENT	Coralee Hatcher Gregory Chiartas Orpha Swiger Francine Kirby-Chittum, via phone Michelle Chapman Victoria Carter Jennifer Hubbard	
CALL TO ORDER	10:06AM	Called to order by Coralee Hatcher. Approved by Gregory Chiartas. Motion carried by all.
INTRODUCTION OF GUESTS	See attached Guest List	
REVIEW/APPROVAL PROPOSED AGENDA		Motion was made by Gregory Chiartas to accept proposed agenda. Seconded by Opha Swiger. Motion carried.

APPROVAL OF MEETING MINUTES – OCTOBER 24, 2024		Motion made by Francine-Kirby Chittum to accept October 24, 2024, Minutes. Seconded by Gregory Chiartas. Motion carried.
REPORT/DISCIPLINARY REVIEW COMMITTEE	See Attached List. Disciplinary Actions and Consent Agreement Summary of Cases from October 24, 2024, through February 13, 2025. Verbal report of cases completed with the Disciplinary Review Committee.	
BUDGETARY INFORMATION	Expenditures- 2 <sup>nd</sup> Quarter, FY 2025	
EXPENDITURES	Expenditures – FY 2025 – The total expenditures second quarter for FY 2025 was \$146,866.26. The Account balance at the end of the second quarter was \$353,533.49.	
REPORT OF PURCHASING CARD EXPENDITURES	Per requirements of the Auditor’s Office as a part of its Purchase Card Policies and Procedures a report on purchasing card expenditures must be provided to Board Members at regularly scheduled meetings. Copies of these reports for the months of October 2024	

<p>NCLEX-PN – TESTING RESULTS – AS OF DECEMBER 31, 2024</p>	<p>through January 2025, were submitted to the Board Members for their review. Board Staff will be happy to respond to any inquiries Members may have regarding these expenditures.</p> <p>NCLEX-PN – Testing Results – as of December 31, 2024. Summary results for the quarter ending December 31, 2024, were listed. These indicate that the passing rate for the West Virginia candidates for the quarter ending December 31, 2024, is 80.56%. Records reflect 72 West Virginia candidates with 58 passing. The national passing average for the quarter ending December 31, 2024, was 82.59%. Once again, the state is below the National Average. Also, provided is a listing of individual schools passing rates in WV and one full year of test takers. Staff will be happy to respond to any inquiry members may have.</p>	
<p>NATIONAL COUNCIL STATE BOARD OF NURSING (NCSBN)</p>	<p>Tri-Regulator Symposium – starting Thursday, March 6<sup>th</sup> &amp; 7<sup>th</sup> 2025, in Tysons Corner, VA. Lisa Shiltz will be attending. We will receive the report from it at a later date. Mid-Year Meeting – March 11<sup>th</sup> – 13<sup>th</sup>, 2025 in</p>	

<p>eNLC UPDATE</p>	<p>Pittsburgh, PA, Lisa Shiltz, will also be attending and we will receive report from it at a later date as well.</p> <p>IT/Operations Virtual Conference – This was a virtual conference in which Texas Board of Nursing, Kentucky Board of Nursing and Missouri Board of Nursing talked about accepting and processing verification for endorsements, using workforce data and e-Notify. There was a question-and-answer session with the presenters. Very informative about how other Boards exchanged ideas.</p> <p>ORBS Update – NCSBN has finally got the upgrade for the cellular phone usage for the nurse portal rolled out and in use. This development is going to make it much easier for some of our nurses that don't have a computer or laptop at home.</p> <p>A current copy of the NLC states participating in the compact is provided. Currently 543 states have enacted the NLC and have implemented the compact. Currently 5 states have Legislation pending to implement the compact. The staff will be happy to respond to the impact the compact had made on Board staff.</p>	
--------------------	---	--

<p>WVNA – WEST VIRGINIA NURSES ASSOCIATION</p>	<p>WVNA – West Virginia Nurses Association gathered to close out another year and looking forward to the next. While reflecting on their accomplishments and their gratitude to those that have shaped and shared their vision for the future. This was held at the West Virginia State Capitol with the legislative leaders and WVNA President Donte Newsom advocating together.</p>	
<p>SCHOOLS OF PRACTICAL NURSING</p>	<p>Roane-Jackson Technical Center School of Practical Nursing. Roane-Jackson Technical School of Practical Nursing. While Lisa Shiltz was making an accreditation visit she found the following, Needs to add content to each syllabus. Showed a new coordinator how to add to syllabi and gave examples. The coordinator started working on changes while Board was still present and has sent the Board updated syllabi. The last class had a 100% pass rate, and the program is showing tremendous improvement. They broke ground on a new building during the visit. Recommendation that Roane-Jackson Technical Center School of Practical Nursing</p>	<p>Recommendation was made by Gregory Chiantas that Roane-Jackson Technical Center School of Practical Nursing be granted full state accreditation for a period of three years ending November 18, 2027, be granted. Seconded, by Orpha Swiger. Carried by all.</p>

	<p>be granted full accreditation for three years through November 18, 2027.</p> <p>Wyoming County Career and Technical Center School of Practical Nursing. Lisa Shiltz made an accreditation visit to Wyoming County Career and Technical Center School of Practical Nursing. They need to ensure all hours match on syllabus, calendars, and master plan. They were in the process of updating curriculum, and we gave them samples, and they have corrected all syllabi, calendars, master plan and organizational chart and sent it to the Board. Clinical objectives have also been incorporated for long-term care and acute care. Students appreciate the remediation and help understanding test rationales from instructors. Recommendation that Wyoming County Career and Technical Center School of Practical Nursing be granted full state accreditation for a period of three years ending October 29, 2027.</p>	<p>Recommendation was made by Gregory Chirtas that Wyoming County Career and Technical Center School of Practical Nursing be granted full state accreditation for a period of three years ending October 29, 2027. Seconded by Francine Kirby-Chittum. Carried by all.</p>
--	--	--

PREVIOUSLY APPROVED MEETING DATES	Thursday, February 13, 2025, at 10:00A.M. Thursday, June 12, 2025, at 10:00A.M. Thursday, October 24, 2025, at 10:00A.M.	
PROPOSED MEETING DATE	Thursday, February 12, 2026, at 10:00A.M.	
RECOMMENDATION: FUTURE MEETING DATE	Thursday, February 12, 2026, at 10:00A.M.	Approved by common consent.
MISCELLANEOUS	No safety issues have been identified.	
ADJOURN REGULAR MEETING	Regular meeting adjourned 10:39A.M.	Motion made by Gregory Chiartas to adjourn regular meeting. Seconded by Coralee Hatcher. Motion carried.

--	--	--

APPROVAL BY:

Coralee Hatcher

Coralee Hatcher, President

March 11, 2025

Date

PREPARED BY:

Victoria L. Carter

Victoria L. Carter Adm. Services Assistant

March 11, 2025

Date