

WEST VIRGINIA STATE BOARD OF EXAMINERS
FOR LICENSED PRACTICAL NURSES

MINUTES
October 16, 2025
BOARD MEETING

PPTOPIC	DISCUSSION	DECISION
DATE	October 26, 2025	
MEMBERS & STAFF PRESENT	Coralee Hatcher – per phone Orpha Swiger Francine Kirby-Chittum – per phone Gregory Chiartas Lisa Shitz Victoria Carter Jennifer Hubbard	
CALL TO ORDER	10:04AM	Called to order by Coralee Hatcher. Approved by Francine Kirby-Chittum. Motion carried by all.
INTRODUCTION OF GUESTS	See attached Guest List	
REVIEW/APPROVAL PROPOSED AGENDA		Motion was made by Francine Kirby-Chittum to accept the proposed agenda. Seconded by Coralee Hatcher. Motion carried.

APPROVAL OF MEETING MINUTES – JUNE 12, 2025		Motion was made by Francine Kirby-Chittum to accept June 12, 2025, Minutes. Seconded by Coralee Hatcher. Motion carried.
REPORT/DISCIPLINARY REVIEW COMMITTEE	See Attached List. Disciplinary Actions and Consent Agreement Summary of Cases from June 12, 2025, through October 16, 2025. Verbal report of cases completed with the Disciplinary Review Committee.	
BUDGETARY INFORMATION	Expenditures – FY 2026 – 1st Quarter. The total expenditures first quarter of FY 2026 was \$127,000.76. The Account balance at the end of the first quarter FY2026 was \$417,036.38.	
REPORT OF PURCHASING CARD EXPENDITURES	Per requirements of the Auditor’s Office copies of the Purchase card log for the months of July 2025 through September 2025. Staff will be happy to respond to any inquiries Board members may have regarding these expenditures.	

<p>NCLEX-PN – TESTING RESULTS – AS OF SEPTEMBER 30, 2025</p>	<p>NCLEX-PN – Testing Results – as of September 30, 2025. Summary results for the quarter ending September 30, 2025, are listed. These indicate that the passing rate for the West Virginia candidates for the quarter ending September 30, 2025, is 91.84%. Records reflect 238 West Virginia candidates with 219 passing. The national passing average for the quarter ending September 30, 2025, was 88.83%. The state is above the National Average. Also, provided is a listing of individual schools passing rates in WV. Staff will be happy to respond to any inquiry members may have regarding this concern.</p>	
<p>NATIONAL COUNCIL STATE BOARD OF NURSING (NCSBN)</p>	<p>National Council State Board of Nursing (NCSBN) Annual Meeting in Chicago was held August 12, 2025. Celebrating 25th Anniversary of the Nurse Licensure Compact (NLC). Lisa Shiltz and Vicki Carter attended. The Annual Meeting brought together nursing regulators across the country for discussion and voting on NCSBN business items and election of individuals to the Board of Directors and Leadership Succession Committee. This voting body</p>	

	<p>is known as the NCSBN Delegate Assembly. During the annual meeting in August this voting body convenes. The Delegate Assembly is composed of two representatives from each member board of nursing. Member boards are divided into four geographical areas of the nation, referred to as: Area I (West); Area II (Midwest); Area III (Southeast); and Area IV (Northeast). The Topic of the Annual Meeting was “Going Beyond”. There were presentations on Using AI and Best Practices, Information on Technology and Innovations in Regulation. Committee Updates, Model Rules/Legislation. Committee updates, Exam Operations, Exam Development, NCLEX Exam. Lots of exciting things are coming.</p> <p>NCSBN National Nursing Education Database in the fall of 2020 launched the Annual Report Program. This was the first-ever national program to collect annual education data from all nursing programs in participating US nursing regulatory bodies. This program is based on NCSBN’S studies of quality indicators of nursing programs. So, in conclusion of this report between 2023-2024 the 33 U.S. NRBS that participated and data collected from 1,695 programs that had enrolled 194,914 students found that this is an excellent document for benchmarking nursing</p>	
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	<p>education program metrics with national data. Additionally, with the launch of the National Nursing Education dashboard, which is interactive, programs can analyze these data with more depth.</p> <p>NCSBN U.S. Nursing Workforce by the Numbers. The National Council of State Boards (NCSBN) – the world leader in the regulatory knowledge and advancement – released its 2024 National Nursing Workforce Study. The study showed that approximately 138,000 nurses have left the workforce since 2022. The top reasons for nurses leaving besides retirement were 1. Stress and burnout 2. Workload 3. Understaffing 4. Inadequate salary and number 5. Workplace violence.</p>	
NLC UPDATE	<p>NLC Commission Annual Meeting in Chicago, August 12, 2025. As stated, before the NLC celebrated the 25th Anniversary of the Nurse Licensure Compact. Just a few things about the Compacts, to protect the public’s health and safety; cooperation of the party states in areas of nurse licensure and regulation; exchange of information between party states in the areas of nurse regulation;</p>	


	<p>compliance with the laws; hold a nurse accountable; decrease redundancies in consideration and issuance of nurse licenses and opportunities for interstate practice. Pennsylvania fully Enacted on July 07, 2025. The staff will be happy to respond to the impact the compact has had on the Board staff.</p>	
NCLEX	<p>NCLEX Exam Virtual Conference September 10, 2025. Attended by Lisa Shiltz. The conference was about the standards and definitions set by individuals who make the policy with the intentions as described on the reporting score scale for a test that was judged or developed to be consistent with the intentions of the policy. This is so the standard isn't set too low which in turn would make some candidates become qualified, which shouldn't be. Just as if you set it too high it could unqualify other candidates that should have qualified.</p>	
2025 WEST VIRGINIA ANNUAL PURCHASING CONFERENCE – AUGUST 25-26, 2025.	<p>2025 West Virginia Annual Purchasing Conference was held August 25-26, 2025, at The Resort at Glade Springs, in Daniels, WV. Vicki Carter and Lisa Shiltz attended. The annual Agency Purchasing Conference provides the opportunity to network with our peers and chances to speak</p>	

<p>SUMMERS COUNTY ARH HOSPITAL</p>	<p>one-on-one with the Purchasing staff. The training is for the processes and procedures for procurement in accordance with West Virginia Code Section 5A-3-1 et seq. and the Code of State Rules Section 148-1-1 et seq.</p> <p>Summers County ARH Hospital communicated with The Board of their temporary closure dated August 12, 2025. The reason behind this decision was indicated as insufficient enrollment numbers. We acknowledge and understand the circumstances requiring this action and support the decision to temporarily close operations. We concur that this course of action is in the best interest of maintaining compliance, ensuring safety, and supporting students, faculty, and staff during this period. We further affirm our commitment to supporting all required processes associated with this closure and will continue to collaborate on next steps, including communication of updates and plans for reopening when appropriate. If you have any questions, please feel free to contact Michelle.L.Chapman@wv.gov.</p>	
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<p>SCHOOLS OF PRACTICAL NURSING</p>	<p>Ben Franklin Career Center School of Practical Nursing is officially closed. The closure took effect October 1, 2025.</p>	
<p>BEN FRANKLIN CAREER CENTER SCHOOL OF PRACTICAL NURSING</p>	<p>Ben Franklin Career Center School of Practical Nursing is officially closed. The closure took effect October 1, 2025.</p>	
<p>MED-CARE TRAINING CENTER SCHOOL OF PRACTICAL NURSING</p>	<p>Med-Care Training Center School of Practical Nursing is continuously updating and improving the facility and equipment/resources. We have implemented new learning opportunities such as Swift River (and other ATI resources) and the use of new clinical sites. We plan to continue to improve with the help of our advisory committee and administration. Need to correct the hours for med surg and anatomy, need to add clinical hours and integrated hours to syllabi, examples sent to coordinator. Advisory members consistent but need to label on the sign in sheet. NCLEX pass rate is below 81% but has increased significantly with the new coordinator. Advisory needs to add discussion of curriculum to your meeting minutes. Calendars add a running total on each month theory and clinical sent examples. Recommendations: That Med-Care Training Center Inc.</p>	<p>Recommendation was made by Francine Kirby-Chittum that Med-Care Training Center School of Practical Nursing be granted Full Accreditation Status for three full years ending June 23, 2028. Seconded by Coralee Hatcher. All in favor. Motion carried by all.</p>

PREVIOUSLY APPROVED MEETING DATES	Thursday, February 12, 2026, at 10:00A.M. Thursday, June 11, 2026, at 10:00A.M. Thursday, October 16, 2025, at 10:00A.M.	
PROPOSED MEETING DATE	Thursday, October 15, 2026, at 10:00A.M.	
MISCELLANIOUS	No safety issues have been identified	
CORALEE HATCHER – BOARD PRSIDENT	Coralee Hatcher – Board President, has officially stepped down as President of the WV Licensed Practical Nursing Board of Examiners. The Vice President will now hold the President position until elections at the June 12, 2026, meeting.	
ADJOURN REGULAR MEETING	Regular meeting recessed at 11:00A.M.	Motion by Fracine Kirby- Chittum to adjourn Regular meeting. Seconded by Coralee Hatcher.

APPROVAL BY:




Gregory Chirafas, President

10-16-2025

Date

PREPARED BY:



Victoria L. Carter Adm. Services Assistant

10-16-2025

Date