

WEST VIRGINIA STATE BOARD OF EXAMINERS FOR
LICENSED PRACTICAL NURSES

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MEMORANDUM

TO: Laboratory Personnel

FROM: Lisa M. Shiltz, BSN-RN
Associate Executive Director
WV State Board of Examiners for LPNs
101 Dee Drive, Suite 100
Charleston, WV 2531-1-1688

RE: Drug/Alcohol Screen

DATE: March 15, 2023

According to W. Va. Code §30-7A-1 et seq. and the Board's Legislative Rules, 10 C.S.R. 2, §10-2-13, unannounced drug screening is authorized. Your assistance would be appreciated in completing the information below and returning it with the laboratory report, directly to this office, in the enclosed envelope. Please follow chain of custody procedures including **observation of collection of specimen**. Specimen is to be split, and both portions of specimen shall be retained for one year if results are positive.

Lisa M. Shiltz, BSN-RN
Associate Executive Director

I certify that I personally observed collection of urine sample on _____, on which drug/alcohol screening was done.

Signature Title

Name of Laboratory

Address

Date